

KAMLA NEHRU INSTITUTE OF TECHNOLOGY SULTANPUR

ORDINANCES

For

Mater of Technology (M.Tech.) Programmes

[Approved by Academic Council meeting dated -----]

(Effective from the Session – 2012-13*)

1. Admission:

- 1.1** Admission to M. Tech. (Regular and Part Time) programmes shall be made as per the rules prescribed by AICTE and the Academic Council of the G.B. Technical University, Lucknow (referred to University subsequently)
- 1.2** Admission to M. Tech. (Regular) programme will be made by G.B. Technical University, Lucknow.
- 1.3** Admission to M.Tech. (Regular) seats remaining vacant after counseling of G.B. Technical University, Lucknow may be filled up at the Institute level provided Government of U.P. /G.B. Technical University permits/notifies norms in above regard
- 1.4** Admission to M. Tech. (Part Time) programme will be made at Institute level as per the guidelines of G.B. Technical University Lucknow.

***The ordinances will come into force with effect from AY 2012-13. The students admitted before the AY 2012-13 shall continue to be governed by the relevant rules/ordinances of G.B. Technical University, Lucknow.**

2. Eligibility:

Eligibility for admission shall be as per AICTE norms/guidelines. However, where eligibility for admission in the existing courses has not been prescribed by the AICTE, the rules prescribed by G. B. Technical University, Lucknow shall be followed.

3. Curriculum:

- (a)** M. Tech. (Regular): It is a regular four semester programme in which students are required to spend the entire duration in the Institute.
- (b)** M. Tech. (Part Time): It is a six semester part-time programme meant for serving engineers/teachers of the nearby region (maximum 150 Kms) who can attend the classes during morning or evening hours as desired. A candidate shall only be eligible for admission to this course provided he/she submits a no objection certificate from his/her employer.

4. Maximum Duration of Stay:

The maximum duration of stay of a student enrolled in courses at M.Tech. Regular programme shall be four academic years. For M. Tech. (part-time) programme the maximum duration of stay shall be five academic years.

However maximum duration can be extended for both the programmes by one more academic year on genuine reasons by the Director on the recommendation of concerned head of the department.

5. Cancellation of Admission:

The admission of a student at any stage of study shall be cancelled if

(i) He/She is not found qualified as per AICTE norms/ guidelines or the eligibility criteria prescribed by the University.

or

(ii) He/She is found unable to complete the course within the period as per the clause 4.

or

(iii) He/She is found involved in creating indiscipline in the Institute.

6. Attendance:

6.1 Students are required to attend 100% classes. Any relaxations in attendance are subject to the satisfaction of concerned HOD/Director. Normally student shall not be allowed to appear in a semester examination unless he / she has an overall average 75% attendance and 60% attendance in each of the theory / practical subjects in that semester. Attendance for dissertation work shall be verified by the supervisor / guide. However, an additional shortage by an amount not exceeding 15% of the total number of lectures delivered or practical work done in each subject may be condoned for special reasons as given below.

(a) A shortage up-to 5% of the total number of lectures delivered or practical work done in each subject may be condoned by the Head of the Department.

(b) A further shortage upto 10% may be condoned by the Director of the Institute on the specific recommendation of the concerned Head of Department.

6.2 No student will be allowed to appear in the end semester examination if he/she does not satisfy the overall

average attendance requirements of Clause Nos. 3.1 and such candidate(s) shall be treated as having failed and will be further governed by clause no. 4.2 & 4.3.

6.3 The attendance shall be counted from the date of admission in the Institute or start of academic session whichever is later.

(Note: For the purpose of the attendance not more than three periods including lecture and tutorial in the same subject shall be counted on any one day).

7. Examination:

- (a)** End semester examination shall be held as per the scheme of examination announced by the Institute.
- (b)** The examination may be conducted by means of written papers, practical and oral testes, project / dissertation work or by means of any combination of these methods.
- (c)** The examination for theory papers and evaluation of sessionals shall be conducted at the end of each semester.
- (d)**
 - (i)** A student enrolled in the programme at clause 3 (a) shall be allowed to submit the dissertation with due permission of the supervisor / guide at least 15 weeks after getting registered in fourth semester.
 - (ii)** A student enrolled in programme at clause 3(b) shall start dissertation work after getting registered in fifth Semester. However, he/she shall be allowed to submit the dissertation with due permission of the supervisor/guide after the end of sixth semester. i.e. at least 15 weeks after getting registered in sixth semester.

(e) The supervisor / guide of the dissertation work will be a regular faculty member of the department running the course. A co-guide may also be appointed with the approval of concerned Board of Studies from the sister institutions/serving organizations/reputed industries. The topic of dissertation and name of the supervisor / guide shall be duly approved by the concerned Board of Studies.

(f) Dissertation Examination:

The dissertation shall be sent to one external examiner. On receiving satisfactory report, a viva-voce examination shall be conducted by a panel of the following examiners:

- i. Head of the Department.
- ii. External Examiner who evaluated the dissertation.
- iii. Supervisor(s) / Guide (s)

8. Results:

The result will be declared on the semester basis. A candidate shall be declared pass in a semester if he/ she obtains:

- (a) 40% marks in each end semester theory paper / practical examination and 50% marks in the total sum of theory papers / practicals examination and concerned sessional marks.
- (b) 50% marks in dissertation examination.
- (c) 50% marks in the grand total of the semester examination.
- (d) **(i) For candidates admitted in programme 3(a)**

A candidate who satisfies the requirement of clause 8 (c) but fails to satisfy the requirement of Ordinance 8 (a) in not more than two theory papers / practicals in a semester examination shall be allowed for promotion to the next semester. Hence, a candidate failing not more than two theory papers / practicals

each in first and second semester examinations shall be eligible for promotion to third semester.

(ii) For candidates admitted in programme 3 (b) :

A candidate who satisfies the requirements of clause 8 (c) but fails to satisfy the requirements of clause 8 (a) in not more than one theory paper / practical in a semester examination shall be allowed for promotion to the next semester. The accumulation of carry-over papers after the declaration of second or fourth semester results shall not be more than two.

(iii) For passing in carry-over papers, a candidate must fulfill the requirement of clause 8 (a) in those theory papers(s) or practical(s) in which he/she failed.

(iv) The marks awarded to a candidate in the carry over examination shall be the arithmetic mean of the minimum pass marks and the marks secured by the candidate in carry over examination. A remark regarding carry over paper examination shall be mentioned in the revised mark-sheet issued to the candidate. However, if the candidate fails to secure minimum pass marks prescribed for the subject in carry over examination, the original marks shall remain unchanged.

(v) A candidate who satisfies the requirement of clause 8 (c) but does not satisfy the requirement of clause 8 (d) (i) shall be required to repeat the semester as a regular student or as an ex-student. In case of a regular student, he/she will be given re-admission in the semester and the remaining conditions will be at par as for the fresh candidates. In case of ex-student, he/she shall be allowed to appear in the end semester examination after he/she fills in the examination form and deposits the examination fees. However, his/her sessional mark will remain unaltered for declaration of result. A candidate declared promoted may also have an option to repeat the semester as a regular student only. The

failed candidate opting for ex-studentship shall be required to register in the Institute within 15 days after the declaration of result.

9. Declaration of Division:

Division shall be awarded only in the final semester examination on the basis of grand total of marks obtained in all the semester examinations of the course. The award of division shall be carried on the following basis:

- (a) If a candidate passes all examinations and secures 50% or more marks but less than 60% marks, he/she shall be placed in **SECOND DIVISION**.
- (b) If a candidate passes all examinations and secures 60% or more marks, he/she shall be placed in **FIRST DIVISION**.
- (c) If a candidate passes all examinations in first attempt without grace marks and secures 75% or more marks, he/she shall be placed in **FIRST DIVISION WITH HONOURS**.

10. Grace Marks:

A candidate shall be entitled for the award of grace marks upto a maximum of **Five** marks in any one of the theory papers / practicals to pass a semester examination. No grace marks shall be awarded in carry-over papers. The grace marks shall not be added to the grand total for the purpose of awarding division or honours.

11. Scrutiny and Re-evaluation:

11.1 Scrutiny shall be permitted within two weeks after declaration of result and will only be allowed in theory papers on the request of a student after deposition of prescribed fee for each subject decided by institute.

11.2 Re-evaluation of theory/practical papers is not permitted. However, challenge evaluation may be exercised by a student.

11.3 The challenge evaluation of theory papers shall be allowed under following circumstances, on the request of a student after deposition of prescribed fee for each subject decided by institute.

- (i) After having got scrutiny of a subject done, if a student is not satisfied, he can opt for challenge evaluation within a week of the scrutiny result.
- (ii) The student can apply for challenge evaluation on a prescribed format.
- (iii) The challenge evaluation shall be done by two experts of the subject appointed by the Director from the approved list of examiners and/or on the recommendation of concerned Head of Department.
- (iv) The student will be awarded arithmetic mean of the marks awarded by the subject expert.
- (v) The marks awarded by the original examiner shall stand null & void.
- (vi) If the variation between marks originally awarded and arithmetic mean of those awarded by two experts is of 10 marks or more, challenge evaluation fee shall be refunded to the student.

12. Unfair Means:

Cases of unfair means in the end semester examinations and mid-term tests shall be dealt as per the rules of the Institute given in **appendix A** and The U.P. Public Examination. (Prevention of Unfair means) Act.

13. Award of Sessional Marks:

Sessional marks for theory subjects, practicals and projects shall be awarded as prescribed in scheme of courses, the break-up of sessional marks shall be as follows:

(a) Theory Subjects:

- (i)** Class test which will comprise of 60%
Two mid-term tests of equal weightage
- (ii)** Teacher's Assessment through 40%
Tutorial/Assignment/Quizzes

(b) Practicals:

- (i)** Two mid-term viva-voce/tests of 50%
equal weightage
- (ii)** Teacher's Assessment through 50%
Lab, Record, Attendance

(c) Only one make-Up test may be held for those students who could not appear in any one (or both) of the Mid-Term tests due to genuine reasons for which the prior permission from the Head of the Department was taken or for those who wish to improve their performance in sessional marks. Make-up test shall be conducted by the concerned subject teacher and ordinarily be held about two weeks before the End Semester Examination. The syllabus for the make-up test shall be the whole syllabus of the subject. For awarding the sessional marks, two best test performances shall be taken into consideration.

14. GATE Scholarship

The GATE scholarship will only be awarded and disbursed to the students of regular programmes holding the valid GATE score as per the relevant AICTE rules/guidelines.

15. The Academic Council shall have the power to relax any provision provided in the ordinance in any specific matter/situation

16. Any legal issues arising out of the rules/provisions contained in the ordinances shall fall under the sole jurisdiction of District Sultanpur.

APPENDIX - A

The cases of examinees using unfair means/act(s) of indiscipline in the examination shall be dealt with according to the following rules.

1.	<p>(i) If an examinee is found to have on his/her person, material not related to any one of the subjects in that particular end semester examination.</p> <p style="text-align: center;">OR</p> <p>(ii) If the committee feels that the Statement/statements or supervisory staff is/(are)contradictory.</p>	No punishment
2.	<p>If an examinee is found to have on his/her person, material, related to the subject/paper, whether asked in the paper or not but has NOT USED the materials as per report of the examiner.</p>	<p>Examination in that paper shall only be cancelled. He/she shall be allowed to appear in the concerned paper in next Academic Year/ Examination.</p>
3.	<p>(i) If an examinee is found to have on his person, material related to the subject/paper & has USED the material as per examiner's report. AND/OR</p> <p>(ii) If an examinee is found helping another examinee/receiving help from another person (orally or otherwise) or found copying form any material (such as written on palm, clothe etc. which cannot be produced as a tangible evidence.</p> <p>(iii) If the UFM is confirmed after Scrutiny of answer book by the Examiner.</p>	<p>Whole examination of that year be cancelled.</p>
4.	<p>(i) If an examinee is found using UFM second time either in the Same paper or in any other Paper of the examination.</p> <p>(ii) If an examinee is found Misbehaving with staff (Invigilator etc.)</p>	<p>Whole examination of that year be cancelled and be debarred from appearing in any examination and also for the subsequent year.</p>

5. (i)	If an examinee is found guilty Of indulging in any immoral Act(s) (such as replacement of Answer book or part there of or Insertion of extra relevant Material).	Whole examination of that year be cancelled and be debarred from appearing in any examination for TWO Subsequent year.
(ii)	If an examinee is found in Possession of any weapon.	
6.	If an examinee is found Using UFM three or more Times in the same paper/ In other paper(s) of the Examination.	Whole examination of that year be cancelled and be debarred from appearing in any examination for THREE Subsequent years.
7. (i)	If an examinee is found using A weapon or attacking any person concerned with the examination.	Whole examination of that year be canceled and be debarred from appearing in any examination of the Institute for FIVE subsequent Years.
(ii)	If any examinee assaults/tries to physically assault/threaten any person concerned with the examination even after the examination Hours whether within or outside the Institute campus and if the concerned person reports the matter to Institute/ District authority	